

Minutes of BARNINGHAM NEIGHBOURHOOD PLAN WORKING PARTY MEETING held on the 1st April 2019 at 7.00pm

1. **Present** Tony, Carol, Julie, Vicki and Ian Poole

2. **Apologies** Jean, Sue and Nikki

3. **Update on progress**

The clerk has applied for the master planning technical package.

4. **Character Assessment**

The Clerk will work on map to accompany the Character Assessment.

Clerk

5. **Questionnaire**

Tony has done a great deal of work putting the questionnaire data into a PowerPoint presentation. A few, minor adjustments are needed but it will be ideal to present at the public meeting later in the year. We are planning to have at least 4 large boards. Board 1 Survey summary, board 2 housing, number, type and need. Board 3 Facilities Green spaces, bus service. Board 4 Comments.

Tony

6. **SOA, to discuss findings**

There are a number of issues with the SOA document. The Clerk and Ian have been working on it. The clerk will finalise the document and submit it to AECOM. The clerk will contact landowners for sites 1-5 to seek permission to enter the land to carry out a wildlife audit with SWLT.

Clerk

7. **Next steps/Actions**

- Clerk will finalise the character assessment prior to sending it to Ian
- Tony will do some further work on the questionnaire
- Clerk will work on the SOA and contact landowners about entering their sites
- Carol and Julie will do some work on the green spaces assessment

Next meeting date TBA