

Minutes of BARNINGHAM NEIGHBOURHOOD PLAN WORKING PARTY MEETING
Monday 18th February 2019 7.00pm

1. Present: Carol, Julie, Nikki,, Vicki, Sue and Ian Poole.

2. Apologies: Jean & Tony

3. Update on progress, to include finances

The Clerk has completed compliance for the next tranche of the grant. The Chairman and Clerk met with Peter Starr from AECOM. After the Site options and Assessments (SOA) report is finished and approved, we can choose the sites we would like to put forward for allocation. We will then need to reach out to the landowners to discuss our preferred scale of development. A draft of the SOA should be available by the end of next week.

After we have agreements with landowners, we can move on to the next step. A Site Environmental Assessment (SEA) must be conducted to evaluate the environmental/ ecological impact that development would have on each specific site. This assessment is necessary for the sites to be allocated in the Neighbourhood Plan and would also respond to the wildlife/ environmental considerations we raised. This could be done in-house by the Environment Team at AECOM. Once the SEA is completed, we can move onto one of the Master planning packages that AECOM can-do.

4. Meeting date to complete Character Assessment

It was agreed to meet on 28th February to completed the character assessment data collection.

5. Questionnaire, key questions to be shared

The questionnaire questions for public presentation were discussed by the Parish council and should have been passed to the Chairman prior to this meeting. They have not been received back from the Councillors as yet. The Clerk will speak to LCPAS about the possibility of them putting together a report that presents the questionnaire answers in a user friendly manner.

6. Parish Council to formally agree SOA

The report had not been received back from ACOEM at the time of the meeting.

7. Contact landowners and discuss out preferred size of development
See above.

8. Public meeting

It was agreed that the report from AECOM, regarding the sites and the questionnaire results need to be analysed before a meeting is arranged.

Next steps

Meet again on 11th March, with Ian Poole to finalise Character Assessment details and discuss the report, if received from AECOM, for the site allocations.