

Minutes of Barningham Neighbourhood Plan Working Party 7:30,

Present: Jean, Tony, Carol, Julie, Vicki & Ian Poole

1. To discuss how best to complete the Character Assessment.

It was agreed that the group would complete the walk round, Ian will provide a template to aid with this. We will then hand the information over to Ian Poole who will put the Character Assessment together for us.

2. To discuss questionnaire results.

There is still some work to do on this and it was proposed that we aim to have a public meeting in November to share the results.

3. To decide how to deal with sites submitted for consideration.

It was agreed that we engage the services of AECOM, using a technical support package, to carry out the site assessments. The group felt that they did not have the technical expertise to do this successfully and this would mean that the Parish Council can be completely impartial in the early stages of identifying sites.

4. On going funding, to discuss grant options.

The Clerk will speak to Suffolk Wildlife Trust about carrying out a wildlife Audit and ask for a quote, Ian Poole will put in a quote for his work on the Character Assessment and work on the questionnaire and public meeting. Once these are received she will put in a grant application both for funding and technical support.

5. Any other business.

It was agreed that we should also have a Design Statement, this can be achieved using a technical support package.

6. Next Steps: Arrange walk round – All

Ian to provide template and quote

Continue working on Questionnaire – Lead Tony

Contact SWT, re audit – Vicki

Apply for grants, once quotes received - Vicki

7. Date of next meeting TBA