

Minutes of Barningham Neighbourhood Plan Working Party 7.00pm 16th May 2017

Present: Carol Hammond, Julie Surridge, Tony Steer, Trevor Elliot, David Bloomfield & Vicki Gay.

Apologies: Nikki Hutton

1.Terms of reference

Vicki had prepared some terms of reference for the group. These were discussed and, with some small changes, were adopted. The updated terms will be circulated. **Action Vicki**

2.Election of chairman

Carol Hammond was elected as Chairman.

3.Service Level Agreement

SEBC have sent a service level agreement, the purpose of which is to establish the working relationship between the parish and SEBC. This will be circulated for consideration.

Action Vicki

4.Meeting with SEBC

It was agreed to wait to meet with SEBC

5.Meeting with Consultant

Vicki will arrange a meeting with Ian Poole, our consultant, and confirm with the rest of the group.

Action Vicki

6.Review of second half of evidence from public consultation

The evidence gathered at the public meeting has been collated. It was recognised that this only provides a small sample of the views of the whole village but it would be a very useful tool in informing the questions in the household questionnaire.

7.Date of next meeting

31st May 7pm