

Minutes of the BARNINGHAM NEIGHBOURHOOD PLAN WORKING PARTY MEETING held at 9 Millfield on Monday 25th November 2019 at 7.30pm

1. Present Julie, Nikki Tony, Carol, Sue, Vicki, Jean and Ian Poole

2. Apologies None.

3. Update on progress, including: the Character Assessment

3.1 Master Planning: The application for the Master Planning package has been submitted. We are still waiting to hear back from AECOM for a date to meet and get started.

3.2 Tree Survey: The Clerk has contact Pear Technology about doing a tree survey. She is still waiting to hear back.

3.3 Dementia Friendly Village The clerk has found some Dementia friendly advice regarding Neighbourhood plan. This will be considered when looking at the plans aspirations.

3.4 Character Assessment. Ian Poole is still working on this.

4. Structuring the Plan document. To this end Ian sent out a draft template document and the group began working on the details.

4.1 Julie did some work but required further statistical data. Sue and Jean did some work on this but found the website recommended by Ian not very user friendly. Ian will provide the information required.

4.2 Carol will work on the Why we started the plan, When and How section, she has already provided some information for the history section.

4.3 Tony will re-send the photos, taken by Trevor, to Ian.

4.4 Julie will speak to the school about a poster competition to design a front cover for the plan document. She will also see if the school would do some work around what the children would like to see from the plan.

4.5 Vicki will send the minutes from the meeting with West Suffolk once she has received them.

5. Next steps/Actions

As above.

6. Next meeting

To be confirmed, dependant on when AECOM can do the Master Planning.