

1. Present Tony, Carol, Sue, Vicki, Jean and Ian Poole

2. Apologies Julie & Nikki

3. Update on progress

Structuring the Plan document. To this end Ian sent out a draft template document and the group began work on the text. The Chairman and Clerk met with an officer from AECOM to walk round the village and discuss design options that were important to the village. In addition to recognising that any new development should include a green area, with consideration made to promoting and maintain wildlife, the importance of making sure that there was sufficient parking provided to meet the needs of changing family dynamics was discussed. Enhancing the access to Rights of Way was also an important factor with any future development. The Clerk has received correspondence from two developers regarding the neighbourhood plan. As stated previously we are not in a position to make any decisions regarding sites until considerably more work and consultation has been carried out.

4. Character Assessment

Ian is still working on this, in particular identifying important views and noting the houses in the village that are not listed but are important to the village.

5. Structuring the plan

Julie has done some work which needs some statistics and factual information added. Sue and Jean will work on this. Carol is working on the history information.

6. Draft Barningham Design Guide

It was agreed to approve the document following the minor changes suggested, i.e. the replacement of the word commons with green spaces. The clerk will then arrange for the Master Planning package to be started. With this we will seek different options for all the sites identified. to include just housing and housing with room for a community building. The community building does not need to be built at this stage but the land could be made available for future development.

7. SPS, Landscape training.

The Chairman and Clerk attended some landscape training. It was a very informative presentation that looked in detail at the landscaping attached to new developments. Often a developer's plan will not truly reflect the realities of what can be planted. By drilling down into the plans, at an early stage, more realistic goals can be set, with potentially better, forest scale trees and shrubbery being used rather than typical small, ornamental type trees. Also the ongoing maintenance plan can be agreed upon. It was agreed that we should commission a tree survey for the village. The Clerk will arrange this.

Action Clerk

8. The Strategic Housing and Economic Land Availability Assessment (or SHELAA) is an assessment of land for housing and economic development. The SHELAA is not an assessment of whether the sites will be allocated in the future West Suffolk Local Plan nor does inclusion in the SHELAA imply or grant any planning permission. The document or previous call for sites process holds NO weight in decision making. West Suffolk is seeking views on the factual information submitted. In accordance with government guidance, they are seeking views on the draft SHELAA report and in particular: The suitability, availability and achievability (including viability*) of specific sites featured within the draft report (whether or not they are included or deferred at this

stage) The constraints – are these (reasons for deferral of specific sites) still appropriate/relevant?
* for a site to be considered deliverable, the NPPF requires development to be economically viable and to this end, we seek written commentary on the viability of the sites in which you have a particular interest, in addition to confirmation that the sites themselves are available at this time and if not, when they are anticipated to become available.

9. West Suffolk Local Plan: 2019 sustainable settlements review.

West Suffolk Council is in the early stages of preparing a new local plan for West Suffolk. One aspect of the new plan will be to review the currently adopted settlement categories and hierarchies in the former St Edmundsbury and Forest Heath areas. In order to do this work officers are currently preparing a sustainable settlements study as evidence to sit alongside the local plan. The purpose of this study is to understand which are the most sustainable settlements in the district through applying a set key sustainability criteria, such as the presence of shops, schools etc. This information will be used to help draft a new settlement hierarchy which will be subject to consultation in January 2020 as part of the Issues and Options consultation. For those settlements which have an identified settlement boundary, key sustainability criteria have been recorded and a matrix produced. West Suffolk are now inviting all parishes to comment on this matrix in respect of the factual accuracy of the sustainability criteria recorded for settlements in their parish. The Clerk has provided up to date data to West Suffolk Council.

10 Issues and options, meeting with West Suffolk

West Suffolk Council is preparing a new Local Plan for West Suffolk and the first draft to formally be consulted on will be the Issues and Options draft. Public consultation on this document will be commence in January 2020. They are currently preparing the evidence base which underpins the Local Plan, including the Strategic Housing and Economic Land Availability Assessment (SHELAA) and a Sustainable Settlements Study which is looking at reviewing the current settlement categories and hierarchies across West Suffolk. They have invited members of the working party group to attend a meeting with planning policy officers at West Suffolk House to discuss the implications of the emerging evidence on our neighbourhood plan area. They would also appreciate a progress update on our neighbourhood plan and timescales for consultation and publication, as they would like to reflect this information in the Issues and Options Local Plan. Cllrs Hammond, Steer and the Clerk will be attending on the 14th November.

11. Next steps/Actions

We would like to be in a position to hold a drop in event early next year, to discuss site options. We would like to consider making Barningham a dementia friendly village, this is something the Clerk will look to include in the plans aspirations.

Action Clerk

12. Next meeting 25th November 2019