

Present: Cllrs: C Hammond, A Steer, W Martineau, R Baxter, A Woodward, N Greenwood, C. Cllr J Spicer & B. Cllr Bull.

1. **Apologies for absence** Cllr S Lusher

2 **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda. None.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Minutes** - The minutes of the Wednesday 6th February 2019 meeting were agreed and signed as a correct record.

4. **Meeting open to the public**

members present.

5. **Report from County Councillor: J Spicer**

Cllr Spicer brought 500 footpath leaflets to re-stock and distribute. The SCC Highways self-help scheme discussed at last months meeting is still under discussion. Confirmation of school places went out and information for transport arrangements will follow. Existing pupils need to opt in for transport in September, this can be done on the SCC website. There are still issues with bus travel to and from Bury, Cllr Spicer is expecting to receive an updated bus schedule soon.

6. **Report from B. Councillor: C Bull**

Cllr Bull had been assured that the stump in Bishops Croft would be removed before the end of February. This has not happened so Cllr Bull will speak to the officer arranging this to see what the situation is. Following an enquiry Cllr Bull informed the Councillors that although there was not a separate map showing disabled parking in Bury St Edmunds, details, including disabled spaces available, are available on the West Suffolk website. The Council tax bills are coming out this week, this will show no increase in the West Suffolk element.

7. **Report from Police**

Cllr Greenwood has arranged a meeting with Paul Fox, and he will discuss the lack of relevant reports with him.

8. **Progress reports. For information, from:**

8.1. Chairman

The Chairman has no report to make.

8.2 Clerk:

8.2.1 Defibrillator

The Clerk has asked for details to contact Spar head office directly to try to obtain permission to mount a defibrillator on the outside of the shop. **Action Clerk**

8.2.3 New streetlight for Bishops Croft

The Clerk is still waiting to meet with the Officer from SCC to discuss the exact position of the new light. SEBC have agreed to add the new light to their inventory and cover the running and maintenance costs.

8.2.4 Digital Map and Neighbourhood Design training

The Clerk attended some digital map training, this was very helpful, and the purchase of some software could have many applications, not least with the development of the Neighbourhood plan. Tree management, Cemetery mapping, asset mapping, land ownership. The Neighbourhood design training was more of a fact-finding exercise for the hosts, than training, however the portal they are developing could be of great value both for routine planning, future development and the Neighbourhood plan.

9. Finance.

9.1 The following accounts were approved and signed by 2 signatories

Admin		£1665.15
CCT	Sandy Lane	£275.00
Morelock	VAT	£504.60

9.2 Signing arrangements, Barclays Bank
Cllr Steer has sent off the forms for approval.

9.3 End of Year Accounts

Cllr Steer has agreed to carry out an internal audit of the accounts prior to them be audited by LCPAS

10. Grass contract 2019/20

To consider grass cutting tenders for 2019/20

Prior to the meeting the Chairman and Clerk met to open the tenders received for the grass cutting contract. 3 tenders were received these were from:

Hamill Landscaping for £2500 per annum. Sunshine Gardens for £2340 Per annum

Greenman for £6100 per annum. Following discussion, it was agreed to offer the tender to Sunshine Gardens. Not only are they offering the most competitive price and have the relevant training but they are also a local company based in Honington. The Clerk will contact all the companies to let them know the outcome of their submissions.

Action Clerk

11. Village Hall

The fencing has now been completed and has given a much larger garden area and looks very smart. A local has offered to weed kill and clear the area and then level and seed it. Fabric has been chosen, for the hall, to make up one curtain. If this looks good further fabric will be ordered for the rest of the windows and then paint chosen, to compliment the fabric, for the inside of the hall. The Clerk asked how the Village Hall would feel about having Wi-Fi in the hall. They were not sure if this was expense, they could justify at the stage. The Clerk will look into costs and funding and see if the Parish Council could fund any ongoing cost from its budget.

Action Clerk

12. Speed watch and SID

The post outside the shop has been hit and is leaning over. The Clerk will report this.

Action Clerk

The new device should fit on the existing posts so Cllr Steer will try to put it up at the weekend.

Action Cllr Steer

13. Fireworks

Following investigation by Trading Standards it was suggested, from the size of the casings provided, following complaints from residents on Millfield, that they are remnants of Category F2 rockets. Having looked at the pieces and weighed the largest of them, which was approx. 12grams, They would be fairly confident to say that they would not have infringed the "projected debris" requirement of the current British Standard (BS EN 15947-5:2010), which limits the size of projected items to 100grams. An article will be included in the newsletter and a reminder put

in the Parish News prior to the 5th November, reminding residents to be considerate to their neighbours when setting off fireworks.

14. Neighbourhood Plan

Some members of the group met to complete the walk round for the Character Assessment, this information will be passed over to our Consultant, Ian Poole, so he can put together the document. The Clerk attended some digital map training, this was very helpful, and the purchase of some software could have many applications, not least with the development of the Neighbourhood plan.

The Neighbourhood design training was more of a fact-finding exercise for the hosts, rather than training, however the portal they are developing could be of great value both for routine planning, future development and the Neighbourhood plan.

The Clerk met with Simone Bullion, from Suffolk Wildlife Trust, to discuss carrying out a wildlife audit in the village. It was decided that the work be done in a few weeks, to give a more accurate outcome. Some of the work will be desktop based but a site visit will also be undertaken. Any areas, that are not publicly accessible, that we want included will require us obtaining permission from landowners.

The sites for allocation report results are unclear and will be discussed with Ian Poole at the next Neighbourhood Plan meeting on Monday 11th March

The Clerk has contacted LCPAS about the possibility of them converting our questionnaire data into an understandable format, she is waiting for a price and timescale. Examples of other questionnaire results were looked at and it was agreed that we wanted something a bit more 'user friendly'. The Councillors were again asked to highlight the questions they feel are most relevant, and the residents would like answers to. **Action All**

15. Councillors reports and items for future agenda

The newsletter is now ready for printing and distribution. It was felt to be a very good read and should hopefully be received well by the residents. Thank you to Cllr Baxter for her work on this. **Action Cllr Baxter**

16. Aggies Piece

The Clerk has asked Peter Kerry to carry out the work on the roadside at Aggies Piece. Cllr Greenwood is hoping to have a party put together so that they can tackle some of the works when we have our Keep Barningham Beautiful day in April. **Action Cllr Greenwood.**

17. Caretakers report

Extra work this month has revolved around the cemeteries. I have raked the last of the leaves from the Lychgate Cemetery, lopped the branches overhanging the next plots in the Lawn Cemetery and removed most of the Christmas wreaths from both. I am continuing to retrieve and reposition the hazard tape in the Play Area twice a week and have had to replace the tape and poles once this month.

18. Play area reports

Update on repairs, Cricket Meadow. HAGS came and carried out the repairs on Friday.

19. Churchyard/Cemetery

No report this month.

20. Planning Matters

20.1 DC/19/0255/HH (i) Attached Annex ancillary to use of main building (demolition of existing outbuilding. (ii) Replacement 1.8m wall. Hollow Lane Farm, Bury Road, Market Weston. **No Objections**

20.2 DC/19/0294 Single storey mono pitched roof extension to rear, following demolition of rear conservatory. 77 Millfield Road. **No Objections**

20.3 Paperless planning.

As of the 1st May 2019 hard copies of planning applications will no longer be sent out. As mentioned earlier the Clerk will investigate having Wi-Fi at hall. **Action Clerk**

21. Parish Elections 2019

The four-year term of office, for all Parish Councillors, comes to an end. Anyone wishing to stand again needs to be nominated and consent to their nomination. The nomination papers need to be hand delivered to the Returning Officer at St Edmundsbury Borough Council. It is recommended that an appointment is sought with the Returning Officer, or their deputy to ensure the papers have been filled in correctly. The clerk will collect and deliver the papers for anyone who wishes to stand. **Action All**

22. Correspondence for information

22.1 Proposals from Friends of Ixworth Library to 'User Villages' Cllr Hammond has agreed to represent Barningham on this group. **Action Cllr Hammond**

22.2 The Keeper's Daughter Theatre Company, Christmas 2019, this was passed on to the Village Hall Committee for consideration.

23. Date of next meeting: 3rd April 2019 7:30 and then 8th May

24. To consider the exclusion of the public and press in the public interest for consideration of the following items:

24.1 Personnel Issues. New pay scales. Still being investigated.

24.2 Legal Issues