

**Present:** Cllrs: A Woodward, C Hammond, N Greenwood, R Baxter, C. Cllr J Spicer & B. Cllr Bull.

**1. Apologies for absence.** Cllrs W Martineau, S Lusher & A Steer

**2 Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda. None.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

**3. Minutes** - The minutes of the Wednesday 11th September 2019 meeting were agreed and signed as a correct record.

**4. Meeting open to the public**

A number of residents came to discuss the recent incident with the dog on the Cricket Meadow. As agreed at the last meeting, following the severity of the incident, the Parish Council put up a notice stating that all dogs must be kept on a lead. This was an emergency measure taken until a decision is made going forward. The Parish Council, with assistance from Suffolk County Council, West Suffolk Council and SALC will explore options. The Parish Council do not want to penalise responsible dog owners, who keep the dogs under control but they do however have a responsibility to ensure all users of the Cricket Meadow are safe.

**Action Clerk/Cllrs Bull & Spicer**

The problem of parking in Bishops Croft was discussed. As with many housing estates these days the provision made for parking is not sufficient to meet today's needs. It is understood that parking on the road, in various spots, does not leave enough room for the refuse collection lorry to pass. Cllr Greenwood will meet, with residents, to discuss options to be considered to alleviate the problem.

**Action Cllr Greenwood**

The option of a bottle bank in the village was discussed again. We have visited this issue previously and had been unable to find a suitable place. It was suggested that a bottle bank at the shop may be an option, this area had not been considered previously. The Clerk will speak to the shop about this.

**Action Clerk**

**5. Report from County Councillor:** J Spicer

Cllr Spicer asked that we include the current Boundary review on our November agenda for discussion. Some parents are still experiencing problems with school transport. Cllr Spicer asked that if we were aware of anybody who needs help to put them in contact with her. She is currently helping a number of residents in the village. A discussion was had about the problems students have getting to West Suffolk College, due to the timing of the public buses. Norse are planning on stopping their bus, which runs from Bury to Norwich, via Barningham. Cllr Spicer is doing what she can to try and save this service and if we know of any regular users it would be helpful if we let her know. Cllr Woodward asked about swapping the give way for a Stop sign at Pound Corner. Cllr Spicer remembers discussing this previously and look at this idea again.

**Action Cllr Spicer**

**6. Report from West Suffolk Councillor:** C Bull

Cllr Bull will help with both the dog and parking issues as discussed under item 4.

## 7. Report Barningham Primary School

Following our successful Ofsted in June 2019, the school continues to grow in number and confidence. There are currently 96 pupils on role.

Current projects include the planting of trees and shrubs donated by the Woodland Trust (we were awarded a Gold Award in the summer for our work in the school grounds) to develop shaded areas for the children to play and learn plus a 'pizza garden' where the children will grow herbs and tomatoes.

The ever changing demands on the curriculum has had an impact on how and what we teach, so the teachers and Teaching Assistants are undergoing lots of training at the moment. As the Parish Council is aware, safeguarding and behaviour continue to be a priority for us and we are currently reviewing our Online training.

Morale is high in the school and we are so pleased with the progress, behaviour and attitude of all of our children.

The governing body is currently looking for a new governor to represent the local community.

## 8. Progress reports. For information, from:

### 8.1 Chairman

8.1.1 Parking and driving over the green, Bishops Croft.

See under item 4

### 8.1.2 Ixworth Reading Challenge Presentation

As some of the children in our village had taken part in, and completed the Summer Reading Challenge, this year, Cllr Hammond was invited to attend the presentation. The awards were presented by Councillor Spicer on Friday 20th September at 6.00 pm in Ixworth library. It was an enjoyable and well attended event.

### 8.2 Clerk:

8.2.1 Highway matters. To include SCC self-help update.

With regard to the Community Self-Help signing, lighting and guarding training, SCC have no dates booked at the moment but will happily add the names of our delegates to their waiting list and update us once a session becomes available. SCC are currently in the process of liaising with another County Council who have implemented a similar scheme and hope to be able to provide an additional Highway Safety Awareness eLearning course in the near future.

**Action Clerk**

8.2.2 Defibrillator. To discuss recent installation and awareness session.

The defibrillator has been installed and registered with the ambulance service. It was agreed that some weeknight training preferably on a Wednesday should be arranged, especially as Market Weston are arranging some Saturday afternoon training. Once a date has been arranged a flyer, offering both Barningham and Market Weston's dates and venues will be delivered to all the residents in Barningham. Keys rings, with the cabinet code on will also be sent out.

**Action Clerk**

8.2.3 New streetlight for Bishops Croft, to note.

8.2.4 Over hanging hedges, update on position

The Clerk has managed to locate the letters from SCC to send out to residents. She has informed SCC that she will be issuing them in our area. She asked that the Councillors report any hedges that need cutting back to her for action.

**Action Clerk**

### 8.2.5 Dog incident, Cricket Meadow.

The Clerk has put up a notice and a sign at the Cricket Meadow and has requested information on applying a Public Spaces Protection Order (PSPO) on the meadow. See also under item 4.

**Action Clerk**

## 9 **Finance.**

9.1 To consider payments. To include:

Admin	£1,324.23
R H Landscapes	£101.78
West Suffolk	£21.34
SCC	£276.76
Royal British Legion	£50.00

### **9.2 Bank reconciliation and accounts update.**

The Clerk provided the Councillors with a bank reconciliation, income and expenditure account details and a budget report.

### **9.3 Budget 2020/21**

The clerk has prepared some figures for the Councillors for consideration. These will be discussed in further detail at the next meeting.

**Action Clerk**

## 10. **Website**

New regulations on digital accessibility

There are new regulations regarding digital accessibility. The Clerk will ensure that we are compliant.

**Action Clerk**

## 11. **Village Hall**

The clerk understands that the Village are engaging with Fit Villages to possibly bring a new activity to the village.

## 12. **Neighbourhood Plan**

Update on technical package and West Suffolk Affordable Housing guide

The draft Barningham Design Guide has been received. This is currently being reviewed and will be discussed at the next working party meeting, which is being held on the 23<sup>rd</sup> October.

The group will also consider if any information within the West Suffolk Affordable Housing Guide is of relevance to the plan.

## 13. **Speedwatch/VAS**

The Clerk has requested an additional post, for the Vehicle Activated Sign (VAS) at Pound Corner. She has also chased the repair to the post at the shop and the installation of the new post on the green at Millfield.

**Action Clerk**

## 14. **Councillors reports and items for future agenda**

14.1 To include an update from Cllr Greenwood regarding BMX track on the Cricket Meadow.

The young people who have asked for the BMX track have said that they would like a double and single jump and a run off. They are putting together a PowerPoint presentation for the next Parish Council meeting. Cllr Woodward said he has a projector and screen that they can use and he will bring them to the next meeting. The Clerk has spoken to the school and they have no objection to the jumps being built.

14.2 Feedback from Rural Task force meeting

Unfortunately Cllr Greenwood was unable to attend the meeting.

Cllr Hammond reported that the Martineau's are planning a village event for next year. They would like to involve the Church, School and Village Hall. A leaflet asking for people's opinions and ideas will be sent out.

Cllr Baxter will be preparing a newsletter for distribution shortly, she asked the Councillors to contact her with ideas about what should be included. **Action All**

#### **15. Aggies Piece**

It was agreed that we would plant a Silver Birch, in memory of the late Eddie Sier, in the spring. Mrs Hart will fund the purchase of a new plaque for her late husband. This is to replace the badly faded plaque that is currently there. Cllr Hammond will discuss this with Mrs Hart.

**Action Cllr Hammond**

#### **16. Caretakers report**

This has been a very short reporting period which included two bins-only weeks when I took some holiday. The only extra work has been the checking of the grit bins ahead of the winter.

#### **17. Play area reports**

17.1 Update on wooden stepping stones.

Cllr Steer has removed the rotten piece of wood and made the equipment safe.

17.2 The Inspector reported a loose fitting on the 'rocking horse' unit in the Play Area.

Someone has been standing on the handrail and has actually snapped the metal rod that runs through it. We need a complete replacement for the handrail. The equipment is safe in its current condition. The Clerk will order the replacement parts.

**Action Clerk**

#### **18. Churchyard/Cemetery**

The Clerk received notification of burial and request for an inscription for the late Harry Last.

#### **19. Planning Matters**

19.1 DC/19/1920/HH Hawthorn House Hepworth Road Barningham, Householder Planning Application - Detached garage. No comments.

19.2 Greensleeves Hepworth Road, TPO/004(2019), confirmation of order. Noted

#### **20. Correspondence for information**

20.1 Suffolk electoral review - briefing for town and parish councils - 10 October. Noted.

20.1 Suffolk Community Awards. Noted.

21. Date of next meeting: 6<sup>th</sup> November 2019

#### **22. To consider the exclusion of the public and press in the public interest for consideration of the following items:**

22.1 Personnel Issues. None.

22.2 Legal Issues. None.